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10405 Merrill Road  
Hamburg, Michigan 48139

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**A GREAT PLACE TO GROW**

September 25, 2002

Robert Henry  
5156 Lisch Drive  
Whitmore Lake, MI 48189

Re: Road Re-Paving Petition Form for  
Special Assessment District

Dear Mr. Henry,

Enclosed please find the petition forms to use to create a special assessment district for the purpose of road improvement, including re-paving of the street. There are many steps involved in the creation of a special assessment district. Under Public Act 188 that allows a Township to establish a special assessment district, more than 50% of the total road frontage property owners must be in favor of establishing a road improvement district.

Please note, only the property owners of record may sign the petition forms. This means that renters or other family members cannot sign the petition to obligate the property to be in the special assessment district. If both the husband and wife are listed as the property owners, then both parties should sign the petition form.

Prior to submitting the signed petitions to the Township, please take a moment to make sure that person(s) who circulated the petition form filled out and signed the Certificate of Circulator found on Page 3 of the petition form. This section must be completed in order to validate the petition form. Also, please keep all 4 pages together when circulating the petition form as is required under the statute requirements.

Once the petitions are turned into the Township, I will calculate the total road frontage of the streets and the total road frontage of those property owners who signed the petition. If those homeowners own more than 50% of the total road frontage, then the petitions will be forwarded to the Board of Trustees for review. The Township Board will then decide whether to accept the petitions and move forward with the special assessment district or decline acceptance of the petitions.

As we discussed, Indianola, Gallagher, Strawberry Hill and Lisch are all public roads under the jurisdiction of the Livingston County Road Commission. Before the Township can create a special assessment district to re-pave these streets, the County Road Commission will have to approve the project and give the Township permission for the improvement.

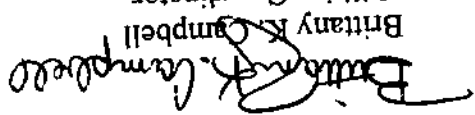
Once the Board accepts the project, they will schedule the first public hearing. At this hearing property owners have the opportunity to review and comment on establishing the road improvement district, the district boundaries (who's included), and the estimated cost for the project. If there is still enough support for the project after this hearing, the Board will direct the township engineer to work with the Road Commission regarding the design of the road improvement project. The County Commission will have to authorize the final approval of the project for their public road. The approved re-paving project will be sent out for bid to qualified paving contractors, unless the County wishes to re-pave the road with their own road crew.

After the project costs are determined, the Township Board will hold the second public hearing to allow property owners the opportunity to object to the amount of the assessment if they want to appeal to the Michigan Tax Tribunal. Depending on the amount of the project cost, the Board will either assess the fees against the property owner's upcoming tax bill or will have to sell bonds to finance the improvement project.

If bonds must be sold to finance the project, additional fees will be added to pay for bond legal counsel in preparing the bond package for sale. Once the bonds were sold and the Township receives the money from the sale, the construction portion of the project would be approved and scheduled. Please note that the process of establishing a special assessment district for road paving can take up to 1 year to finalize. It is not likely that the Township could establish a district in order to pave the street this year, but would have everything in place for 2003.

If you have any questions regarding the petition forms please feel free to contact me at (810) 231-1000 Ext. 210 or by e-mail at [bcampbell@hamburg.mi.us](mailto:bcampbell@hamburg.mi.us).

Sincerely,

  
Brittany K. Campbell  
Utilities Coordinator

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READ THIS PETITION CAREFULLY BEFORE YOU SIGN IT.  
DO NOT SIGN THIS PETITION UNLESS YOU UNDERSTAND IT.  
CONSULT YOUR OWN ATTORNEY OR OTHER ADVISER IF YOU HAVE QUESTIONS.

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**PETITION FOR THE STRAWBERRY HILLS ESTATES AREA  
ROAD RE-PAVING PROJECT**

Hamburg Township, Livingston County, Michigan

We the undersigned, as the record owners of land constituting more than 50% of the total linear road frontage in a proposed special assessment district described in the attached Appendix, hereby respectively **PETITION THE HAMBURG TOWNSHIP BOARD** for road improvement described below (the "Project") under authority of the Township Public Improvements Act (Act No. 188, Public Acts of Michigan, 1954, as amended), for the Strawberry Hills Estates Area, including **Indianola Road, Gallagher Boulevard, Strawberry Hill Lane, and Lisch Drive**, all being **public** roads located in Hamburg Township. The property owners request that method of assessment assigned for the costs associated with the proposed improvement project be charged on a per property owner basis.

**Project Description:** The project consists of establishing a road improvement special assessment district to benefit those properties having ingress and egress along Indianola Road, Gallagher Boulevard, Strawberry Hill Lane, and Lisch Drive as shown on *Appendix A*.

Road improvement/maintenance shall consist of:

1. Request and obtain authorization from the Livingston County Road Commission to re-pave Indianola Road, Gallagher Boulevard, Strawberry Hill Lane, and Lisch Drive, all public roads, as is required under Public Act 188 of 1954, as amended;
2. Work with the Road Commission and Township Engineer to coordinate the design and engineering for the proposed road re-paving project;
3. Crush, Mill, Shape, and Re-Grade existing asphalt along each street as determined the Livingston County Road Commission and/or Township Engineer, and resurface each street by placing three (3) inches of new asphalt pavement to be installed in two (2) layers on the roads;

4. Contractor to be hired through the Road Commission and re-paving work shall be scheduled and coordinated with the County. Livingston County and Hamburg Township will not be responsible for damage to landscaping or sprinkler systems located in the road right of way during construction.
5. Maintain water drainage from the road surfaces as required by Hamburg Township and Livingston County road specifications, through the existing curb and gutter system and open ditches.
6. Raise all sewer curb stops, valves, and manholes on Gallagher Boulevard in order to maintain proper access for sewer service, maintenance, and repairs, if necessary;
7. Property owners request that, due to the cost of the proposed project, this road re-paving project be established under a twenty (20) year bond re-payments special assessment district.

We further understand that the costs of the Project (including any related engineering and legal costs) may be assessed against all lands in the proposed district. In the event that the Special Assessment District (S.A.D.) is not created, the undersigned agree to reimburse the Township for all such costs that the Township may reasonably assess against our property.

**APPENDIX**

**PETITION FOR THE PROPOSED STRAWBERRY HILLS ESTATES – ROAD RE-PAVING SPECIAL ASSESSMENT DISTRICT**

Hamburg Township, Livingston County Michigan

**WARNING – A PERSON WHO KNOWINGLY SIGNS THIS PETITION MORE THAN ONCE, SIGNS A NAME OTHER THAN HIS OR HER OWN, SIGNS WHEN NOT A QUALIFIED AND REGISTERED ELECTOR, OR SETS OPPOSITE HIS OR HER SIGNATURE ON A PETITION, A DATE OTHER THAN THE ACTUAL DATE THE SIGNATURE WAS AFFIXED, IS VIOLATING THE PROVISIONS OF THE MICHIGAN ELECTION LAW.**

| 1.<br>2.<br>3.<br>4.<br>5.<br>6.<br>7.<br>8.<br>9.<br>10.<br>11.<br>12.<br>13.<br>14.<br>15. | SIGNATURE | PRINTED NAME | STREET ADDRESS OR RURAL ROUTE | POST OFFICE | DATE OF SIGNING |      |      |
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**CERTIFICATE OF CIRCULATOR**

The undersigned circulator of the above petition asserts that he or she is qualified to circulate this petition and that each signature on the petition was signed in its or her presence; and that, to his or her best knowledge and belief each signature is the genuine signature of the person purporting to sign the petition, the person signing the petition was at the time of signing a qualified registered elector of the City, Township or Village listed in the heading of the petition, and the elector was qualified to sign the petition.

**WARNING – A CIRCULATOR KNOWINGLY MAKING A FALSE STATEMENT IN THE ABOVE CERTIFICATE, A PERSON NOT A CIRCULATOR WHO SIGNS AS A CIRCULATOR, OR A PERSON WHO SIGNS A NAME OTHER THAN HIS OR HER OWN AS CIRCULATOR IS GUILTY OF A MISDEMEANOR.**

**CIRCULATOR – DO NOT SIGN OR DATE CERTIFICATE UNTIL AFTER CIRCULATING PETITION**

(Signature of Circulator) \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_ (Date)

(Printed Name of Circulator) \_\_\_\_\_

(City, Township or Village Where Registered) \_\_\_\_\_

(Complete Address (Street and Number or Rural Route)) \_\_\_\_\_ (Post Office) \_\_\_\_\_

APPENDIX A

**PETITION FOR THE PROPOSED STRAWBERRY HILLS ESTATES – ROAD RE-PAVING S.A.D.**  
Hamburg Township, Livingston County, Michigan

The general service area in which a proposed special assessment district is to be designated. The district boundaries may be determined by property owner response.



General service area establishing the Strawberry Hills Estates Area – Road Re-Paving Special Assessment District.